

Chaperone Guidelines  
For  
Student Days  
September 18 & 19, 2007

When arriving at the Festival grounds, please pull up in front of the Main Festival Entrance. The principal contact for your organization should come to the Reception Area where they will receive their packet for the day and purchase any additional tickets that may be needed.

A Festival representative will board your bus and accompany you to your parking spot. The Festival representative will then go over the guidelines below.

After check-in, one of the villagers will board the bus with the Teacher and review some of the procedures as well as welcome everyone to the Festival.

We strongly encourage students and educators to interact with the villagers. We've found that character interaction fosters a "painless transfer of knowledge!"

Bathrooms are found at all areas marked "Privies" on your festival map.

If at any time during your visit you require more information, the Information Booth is located just inside the Front Gate.

**First Aid Emergencies.** For non-serious situations, the Information Booth can give out bandaids and cold packs. Some members of the village cast are also First Responders. In the case of a serious situation, an ambulance will be on-site and they will assess the injury or illness and proceed as necessary. A uniformed officer will patrol the grounds at all times.

Chaperones must accompany students at all times. One chaperone for every seven students 3<sup>rd</sup> – 5<sup>th</sup> grade, one chaperone for every ten students 6<sup>th</sup> – 12<sup>th</sup> grade.

No weapons of any kind are permitted on the Festival grounds with the exception of the wooden swords and shields sold by a Festival vendor. If you do not wish your students to purchase these wooden toys, please make your wishes known to your students *prior* to your Festival visit.

Students may not bring a portable listening device (Walkman, iPod, mp3 player) onto the Festival grounds.

The Sky Chairs Booth will serve as a Teachers Lounge during Student Days.

There is a NO SMOKING policy during Students Days.

On the Festival grounds there are some areas that are off limits to the General Public. Please ensure that students respect the posted notices as it is for their safety and well-being.

When students are audience members, we request that they behave in a respectful manner. Heckling, touching props or performers will not be tolerated.

Our craft vendors have many beautiful items for sale. Some are inexpensive, others are not. We request that you monitor your student's actions to ensure that they take care not to break or soil the merchandise on offer.

Chaperones are requested to note any untoward behavior exhibited by any student, not just the ones they are assigned to. If a chaperone notices a student from another school misbehaving, the Festival requests that they make Festival personnel aware of the situation.

Student Days are held rain or shine. We ask you to ensure that your students are dressed appropriately for the weather that day.

Most food and drink items are in the \$2 - \$5 range.

As mentioned previously, our craft vendors will have their wares for sale. In addition, the Festival Remembrances booth near the Main Gate will have t-shirts, "remember bands," pencil toppers, disposable cameras, lanyards, and patches for sale in the \$.75 - \$18 range.

A show schedule and description of shows will be posted on the Festival website ([www.pittsburghrenfest.com](http://www.pittsburghrenfest.com)) during the week prior to Student Days. A broadsheet with this same information and a map will be included in the packet you receive on the day of your visit. It will also be available at the Main Gate as you enter the Festival grounds.

At the end of every Festival day the villagers process to the Front Gate for a closing ceremony. We sing a parting song and if you and your students would like to join us, the lyrics are found on the next page

BRING ON THE STARLIGHT  
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Though we have come to an end  
And it's time to say so long my friend  
I hope you can feel that the meaning is real  
When we promise to meet once again

Be a rich man or poor man  
A fool or a sure man  
We've gathered our hands  
And we've made a merry stand

People they come and they go  
It's the nature of things I suppose  
But one thing's for certain, the night is a curtain  
Where the moon of our memory glows

So bring on the starlight, make everything end right  
A dream's just a memory that grows  
And the fair time was our time, a dream time to share time  
The fair time was a fine time to know

Yes the fair time, was a fine time to know